

# STERLING GIFT VOUCHER ORDER FORM

Please complete all details in block capitals

and post to:

**Arcadia Group Limited**  
**M.A.C. Arcadia Group Business Park**  
**Hudson Road, Leeds, LS9 7DN**

or fax to:

**0113 380 6350**

or for further enquiries call:

**0113 380 6741**

Company Name

Trading Name

Type of Business

Contact Name

Position Held

Company Address

Postcode

Telephone

Fax

E-mail

Gift Vouchers required

Complimentary Wallets

## Terms & Conditions:

1. Payment in full by cash or cheque payable to Arcadia Group Limited must be received for all orders when an agreed credit account facility has not been arranged and in all instances where the first order is being placed. We do not offer vouchers on sale or return basis. 2. Vouchers are normally dispatched within 24 hours of order receipt and will be issued by Guaranteed Registered Mail or Registered Plus Service. Responsibility for the vouchers will pass to the customer upon delivery, and title will pass upon receipt of payment in full. 3. Non-delivery of vouchers must be notified to Arcadia Group Voucher Centre as soon as possible and in event within 72 hours of the order being placed. 4. Settlement terms for all approved accounts are strictly 28 days from date of Invoice and Customers may forfeit agreed discount rates of the facility of an Account for failure to meet these terms. 5. Arcadia Group Limited are under no liability for lost, stolen or damaged vouchers once responsibility for the vouchers has passed to the customer at time of delivery, whether they have been redeemed or not. 6. The trade marks of Arcadia Group Limited or any of its trading companies on customers own materials is only allowed with the written permission of Arcadia Group Voucher Centre. 7. Vouchers will not be sold to customers or third parties who intend to resell them at discounted rates. 8. Arcadia Group Limited reserve the right to decline the supply of vouchers to any customer who is in breach of the above Terms & Conditions of supply. 9. Conditions relating to the usage and redemption of the vouchers are printed on the reverse of all vouchers supplied.

Currency £ Sterling Redeemable in UK and Republic of Ireland

Denomination	Quantity	Value £
£1		
£5		
£10		
£25		
<b>Total</b>		
Less Discount @ _____% (If applicable)		
<b>TOTAL AMOUNT PAYABLE</b>		

If you require your Gift Vouchers to be made up into special combinations please list requirements here:

## Method of Payment

Cheque payable to Arcadia Group Limited or charge to Arcadia Group Account No:

Charge to Visa/Mastercard

Card Number (13 or 16 digits)

Name on Credit Card

Expiry Date

Valid From

Cardholders Address

Postcode

Card Holders Signature

Date

Agree Terms & Conditons Signature